



Te Kawa Mataaho

Public Service Commission

6 March 2024

9(2)(a) privacy

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Official Information Request

Our Ref: OIA 2023-0330

I refer to your official information request received on 23 January 2024 for:

“Under the Official Information Act 1982, I request the following:

Copies of all advice, briefings, memos or any other documents provided by your agency staff or representatives regarding the roles and responsibilities of ministers, their portfolio, policies, and upcoming work, since 20 November 2023.

Copies of all advice, briefings, draft briefings to incoming ministers, memos or any other documents provided by your agency staff or representatives briefing the incoming minister, since 20 November 2023”.

Each month Te Kawa Mataaho Public Service Commission (the Commission) proactively releases the titles of report and reports that have been provided to the Minister for the Public Service as part of our normal business process. They can be found on the Commission’s website [here](#).

Information withheld

Please find listed in the table below the advice, briefings, memos and papers Te Kawa Mataaho Public Service Commission (the Commission) has provided to the Minister for the Public Service since 20 November 2023.

There are documents covered by your request that I have decided to withhold in full under the following section section 9(2)(f)(iv) of the Official Information Act 1982 (OIA) in order to maintain the current constitutional conventions protecting the confidentiality of advice tendered by Ministers and officials. These are noted in the decision column of the table below.

In making my decision, I have considered the public interest considerations in section 9(1) of the OIA.

Information publicly available

I am refusing your request for the documents noted in the decision column of the table below *refused under section 18(d)* of the Official Information Act 1982 (OIA) on the grounds the information requested will soon be publicly available. Some relevant information has been withheld from these documents and should continue to be withheld under the OIA on the grounds described in the documents.

Date	Name of Report	Decision
27 November 2023	2023-0289 – REPORT - Supporting your first 100 days	Withheld in full under section 9(2)(f)(iv)
27 November 2023	2023-0290 – REPORT - Setting and Managing for Government Priorities	Withheld in full under section 9(2)(f)(iv)
27 November 2023	2023-0291 – REPORT - TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
27 November 2023	2023-0292 – REPORT - Driving Public Sector Performance	Withheld in full under section 9(2)(f)(iv)
27 November 2023	2023-0293 – REPORT - Delivering Outcomes through Effective Employment Relations	Withheld in full under section 9(2)(f)(iv)
27 November 2023	2023-0294 – REPORT - Implementing Machinery of Government Changes	Withheld in full under section 9(2)(f)(iv)
27 November 2023	2023–0295 – REPORT - Modernising the Public Service Operating Model	Withheld in full under section 9(2)(f)(iv)
30 November 2023	2023-0299 – REPORT - Police Commissioner Expectation Setting and Performance Review Process	Refused in full under 18(d)
1 December 2023	2023-0296 – REPORT - Repeal of Fair Pay Agreements Act 2022 and Public Sector Actions	Refused in full under 18(d)
5 December 2023	2023-0279 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
5 December 2023	2023-0301 – REPORT - Letter of Expectations and Performance Review Process for the Police Commissioner	Refused in full under 18(d)
6 December 2023	2023-0302 - TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
7 December 2023	2023-0280 – REPORT - Delivering Outcomes through Effective Employment Relations – Implementing a Government Workforce Policy Statement on Public Sector Employment Relations	Withheld in full under section 9(2)(f)(iv)
7 December 2023	2023-0303 - TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
7 December 2023	2023-0282 - TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
8 December 2023	2023-0285 – AIDE MEMOIRE - Procedural requirements for boards appointed under the Crown Entities Act 2004	Refused in full under 18(d)

11 December 2023	2023-0286 – AIDE MEMOIRE - Meeting with the Public Service Association	Refused in full under 18(d)
11 December 2023	2023-0298 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
11 December 2023	2023-0304 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
11 December 2023	2023-0305 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
11 December 2023	2023-0306 – REPORT - Public Service Workforce Data - September Quarterly Update	Refused in full under 18(d)
12 December 2023	2023-0308 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
14 December 2023	2023-0287 – REPORT - Allowances in the Public Service	Refused in full under 18(d)
14 December 2023	2023-0307 – REPORT - Monitoring the Crown entity workforce, including contractors and consultants	Refused in full under 18(d)
14 December 2023	2023-0309 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
14 December 2023	2023-0314 – REPORT - Pay equity background and current context	Refused in full under 18(d)
14 December 2023	2023-0315 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
14 December 2023	2023-0316 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
15 December 2023	2023-0278 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
18 December 2023	2023-0322 – JOINT REPORT - Establishing a new regulation agency: Initial advice and options	Refused in full under 18(d)
19 December 2023	2023-0311 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023-0284 – REPORT - Monitoring Official Information Act Performance and New Guidance on Media Requests	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023-0310 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023-0313 – REPORT – Public Service Census 2024	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023 -0317 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)

20 December 2023	2023-0318 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023-0320 – REPORT - Delivering of the Public Service Commission’s pay equity function post 30 June 2024	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023-0321 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023-0323 – REPORT - Diversity, Equity and Inclusion in the Public Service	Withheld in full under section 9(2)(f)(iv)
20 December 2023	2023-0324 – REPORT – Holiday Reading Cover Report	Withheld in full under section 9(2)(f)(iv)
10 January 2024	2024-0002 – AIDE MEMOIRE – Ministry for Regulation establishment: draft Cabinet paper	Withheld in full under section 9(2)(f)(iv)
16 January 2024	2024-0005 – AIDE MEMOIRE - Establishing the Ministry of Regulation paper	Withheld in full under section 9(2)(f)(iv)
16 January 2024	2024-0006 – AIDE MEMOIRE - Priorities for the Public Service portfolio	Withheld in full under section 9(2)(f)(iv)
19 January 2024	2024-0007 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
19 January 2024	2024-0008 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
19 January 2024	2024-0010 – AIDE MEMOIRE - Establishing the Ministry for Regulation	Refused in full under 18(d)
23 January 2024	2024-0001 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
23 January 2024	2024-0009 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
23 January 2024	2024-0011 - REPORT – Appointment: Deputy Public Service Commissioner	Refused in full under 18(d)
23 January 2024	2024-0014 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
25 January 2024	2024-0015 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
25 January 2024	2024-0016 – TITLE WITHHELD under section 9(2)(f)(iv)	Withheld in full under section 9(2)(f)(iv)
25 January 2024	2024-0017 - REPORT – Overview of the Capability Review Programme	Refused in full under 18(d)

25 January 2024	2024-0018 – AIDE MEMOIRE - Governor-General's approval of appointment of Acting Deputy Public Service Commissioner: Appointment paper at Cabinet Tuesday 30 January 2024	Refused in full under 18(d)
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If you wish to discuss this decision with us, please feel free to contact Ministerial.Services@publicservice.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission's website.

Yours sincerely



Nicky Dirks

Manager – Ministerial and Executive Services
Te Kawa Mataaho Public Service Commission