



Te Kawa Mataaho

Public Service Commission

4 April 2024

9(2)(a) privacy

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Official Information Request

Our Ref: OIA 2024-0064

I refer to your official information request received on 20 March 2024 where you have enquired about the reporting requirement of the Plain Language Act 2024, specifically:

1. *When agencies will be reporting to the Public Service Commissioner on their compliance with the act in 2024.*
2. *If this deadline is expected to be the same in 2025 and onwards, and*
3. *When we can expect the report will be presented to the House of Representatives and made available to the public?*

Our Response

Agencies will report to the Te Kawa Mataaho Public Service Commissioner (the Commissioner) on their compliance with the Plain Language Act 2024 in June or July 2024, with final dates still to be determined, however the timing is expected to be the same in 2025 and onwards.

Agency reports will be based on a survey sent by Te Kawa Mataaho Public Service Commission (the Commission) to all applicable agencies, including free text fields. This approach improves consistency and reduces the workload on agencies for this reporting.

The Commissioner's report to the Minister and the House of Representatives will be included in the Public Service Commission's 2024 Annual Report, as it was in 2023 (see pages 19/20 of the Commission's annual report [here](#)). Subject to any change, the Commission's 2024 Annual Report should be presented to the House of Representatives and made publicly available in October 2024.

If you wish to discuss this decision with us, please feel free to contact Ministerial.Services@publicservice.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission's website.

Yours sincerely

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