



Te Kawa Mataaho

Public Service Commission

7 August 2025

9(2)(a) privacy

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Official Information Request

Our Ref: OIA 2025-0010

I refer to your official information request received on 10 July 2025 for:

- (i) *All advice, briefings, and notes, sent and received, from and to the Minister for the Public Service, or any member of their office, during the week beginning Monday 30 June 2025.*
- (ii) *All meeting agendas and meeting minutes and notes, for meetings held with the Minister for the Public Service or their office, during the week beginning Monday 30 June 2025.*

Information publicly available

Each month Te Kawa Mataaho Public Service Commission (the Commission) publishes a list of advice provided to the Minister of the Public Service for the previous month. This includes copies of the advice. Advice for the month of July 2025 is currently being collated and prepared for release and will soon be publicly available on the Commission's website at the following link: <https://www.publicservice.govt.nz/publications>.

Therefore, I am refusing this part of your request under section 18(d) of the Official Information Act 1982 (OIA) on the grounds the information requested is or will soon be publicly available.

Information does not exist

Each month on the Beehive website the Minister for the Public Service releases her Ministerial Diary that outlines meetings she has attended. It is important to note that not all meetings that the Commission attends with the Minister have an agenda and/or minutes. Generally, the Commission is only responsible for preparing the agenda for the Agency Officials meeting and the Ministerial Employment Relations Forum meeting.

I am refusing the part of your request for the agency meeting agenda, notes and meeting minutes for meetings held with the Minister for the Public Service during the week beginning 30 June 2025 under section 18(e) of the OIA on the grounds the information requested does not exist.

If you wish to discuss this decision with us, please feel free to contact Enquiries@publicservice.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission's website.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Nicky Dirks', with a stylized flourish at the end.

Nicky Dirks

**Manager – Ministerial and Executive Services
Te Kawa Mataaho Public Service Commission**