



# Te Kawa Mataaho

Public Service Commission

4 June 2025

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## Official Information Request Our Ref: PSCR 2025-0553

I refer to your official information request received on 23 May 2025 for:

*“the job description for the Public Service Commissioner that was sent to applicants for the role last year”.*

### Information publicly available

The Public Service Commission (Commission) proactively releases appointment papers following the appointment being announced. The position description used for the role of Public Service Commissioner that was advertised last year, is included in the appointment papers that are publicly available on the Commission’s website at the link provided for in the table below.

Item	Document Description	Website Address
1	Position Description	<a href="https://www.publicservice.govt.nz/assets/DirectoryFile/Appoi ntment-Public-Service-Commissioner.pdf">https://www.publicservice.govt.nz/assets/DirectoryFile/Appoi ntment-Public-Service-Commissioner.pdf</a>

Accordingly, I have refused your request for the documents listed in the above table under section 18(d) of the Official Information Act 1982 on the grounds the information requested is or will soon be publicly available.

If you wish to discuss this decision with us, please feel free to contact [Enquiries@publicservice.govt.nz](mailto:Enquiries@publicservice.govt.nz).

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission’s website.

Yours sincerely

Nicky Dirks  
**Manager – Ministerial and Executive Services**  
**Te Kawa Mataaho Public Service Commission**