



Director-General of Security and Chief Executive, New Zealand Security Intelligence Service: Position Description

Date: 3 September 2021 **Security Level:** IN CONFIDENCE
Report No: 2021/0248
Contact: Erik Koed, Deputy Commissioner, System and Agency Performance
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	Actions Sought	Due Date
Hon Chris Hipkins, Minister for the Public Service	Forward a copy of this paper to the Minister Responsible for the New Zealand Security Intelligence Service (NZSIS)	As soon as possible
	Provide feedback on any matters to be taken into account for the reappointment of the Director-General of Security, NZSIS (via the position description)	16 September 2021
Hon Andrew Little, Minister Responsible for NZSIS	Provide feedback on any matters to be taken into account for the reappointment of the Director-General of Security, NZSIS (via the position description)	16 September 2021

Enclosure: Yes attached

Minister's Office Comments

Comments:	
Date returned to Te Kawa Mataaho:	

Recommended Action

We recommend that you:

- a **Refer** the report and the draft Position Description to the Hon Andrew Little, Minister Responsible for the New Zealand Security Intelligence Service; and

Refer / not referred

- b **Provide** feedback on matters to be taken into account (through the draft Position Description) for the reappointment of the Director-General of Security and Chief Executive, New Zealand Security Intelligence Service.

Provided / **not provided**



Hon Chris Hipkins
Minister for the Public Service

We recommend that the Minister responsible for the New Zealand Security Intelligence Service:

- c **Provide** feedback on matters to be taken into account (through the draft Position Description) for the reappointment of the Director-General of Security and Chief Executive, New Zealand Security Intelligence Service.

Provided / not provided

Hon Andrew Little
Minister responsible for the New Zealand Security Intelligence Service

Executive Summary

1. Ms Rebecca Kitteridge's term as Director-General of Security and Chief Executive, New Zealand Security Intelligence Service (Director-General of Security) ends on 30 April 2022.
2. Ms Kitteridge was initially appointed in 2014 for five years, and was then reappointed in 2019 for a further 3-year term.
3. Deputy Public Service Commissioner, Helene Quilter has consulted the Minister for the Public Service and the Minister responsible for the New Zealand Security Intelligence Service on her proposal to reappoint Ms Kitteridge for a further term.
4. As part of your involvement in the process, we are seeking your views on matters to be taken into account for the reappointment of the Director-General of Security, through the draft Position Description (attached).
5. Once Ministers' feedback has been incorporated into the position description, Te Kawa Mataaho Public Service Commission (the Commission) will provide the Minister for the Public Service with a paper for consideration by the Cabinet Appointments and Honours Committee on 29 September and Cabinet on 4 October to reappoint Ms Kitteridge to the role.

Position Description

6. The Position Description is the formal document against which a reappointment is made.
7. The Position Description has been recently updated by the Commission, including consultation with Ms Kitteridge.
8. The Minister for the Public Service and the Minister responsible for the New Zealand Security Intelligence Service are invited to review the Position Description in order to identify any matters that should be taken into account in reappointing the Director-General of Security.
9. In particular, feedback is sought on the medium-term priorities for the position, and the context to which a reappointment would be made.