



30 April 2018



Dear [Redacted]

Official information request re in-house coffee machines for staff in public service departments

Our ref: SSC2018/0050

I refer to your official information request received on 29 March 2018, as follows:

I'm aware that other parts of government have in-house free coffee machines provided to them (with free coffee beans and milk).

Could you please let me know for the 30 Public Service departments, along with non-public service departments, and all Crown Agents (especially including the 20 DHBs):

- *Which of these have in-house coffee machines?*
- *The number of coffee machines and total cost of purchasing these machines?*
- *The cost per annum of running the machines e.g. maintenance and providing the beans?*
- *Most importantly, once you've obtained the above information, is there any correlation between agency's with coffee machines and the average salary for the organisation? E.g. those agencies with higher than average salaries in the State Sector have coffee machines?*

On 4 April 2018, we advised you that the information requested is an operational cost that is entirely at the discretion of the Chief Executive of each agency/department.

The State Services Commission (SSC) does not collect or hold this information for all Public Service departments, non-Public Service departments and Crown agents.

Our response to your request therefore relates to the SSC only.

The SSC does not have any coffee machines for use by staff.

However, in the interests of completeness, I can advise that the Leadership Development Centre (LDC), an SSC business unit that delivers programmes and workshops for managers in the State sector, owns one filter coffee machine. Between July last year and March this year 1,965 managers from across the sector attended in-house leadership and management programmes and workshops at the LDC offices. The machine was purchased by LDC in late November 2017 to more efficiently cater for the volume of participants taking part in its events.

The machine is for the participants in LDC activities only and is not available for general use by staff.

The machine cost \$656.87 excluding GST. A further \$195.56 was spent on an extra pot and consumables (filters, cups).

We are unable to answer the final two parts of your request due to the short time the SSC has been using the machine and, as mentioned, we don't have information on in-house coffee machines elsewhere in the public sector. We have therefore declined these parts of your request under section 18(e) of the Official Information Act 1982 because the information does not exist.

If you wish to discuss this response with us, please feel free to contact Ministerial.Services@ssc.govt.nz.

You have the right to seek an investigation and review by the Ombudsman regarding our response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the SSC's website.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Moore', written in a cursive style.

Stephen Moore
Managing Principal
State Services Commission