



14 June 2018

Our ref: **SSC2018/0086**

Dear [REDACTED]

Thank you for your Official Information Act request received on 5 June 2018:

"I understand that you require recruitment candidates to for advisory roles to complete written exercises. Please provide a copy of all question papers used in 2017."

The State Services Commission does not have a requirement that candidates complete written exercises as part of the recruitment process. Your request is therefore declined under section 18(e) the Official Information Act as the information you requested does not exist.

Individual managers do have the discretion to include a written exercise in their recruitment processes on case-by-case basis. Copies of such ad hoc written exercises are not required to be retained. Any relevant analysis of written exercises is captured in individual write-ups on each applicant.

If you wish to discuss this response with us, please feel free to contact Ministerial.Services@ssc.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the State Services Commission's website.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S. Moore'.

Stephen Moore
Managing Principal
State Services Commission