



# Learning Needs Survey

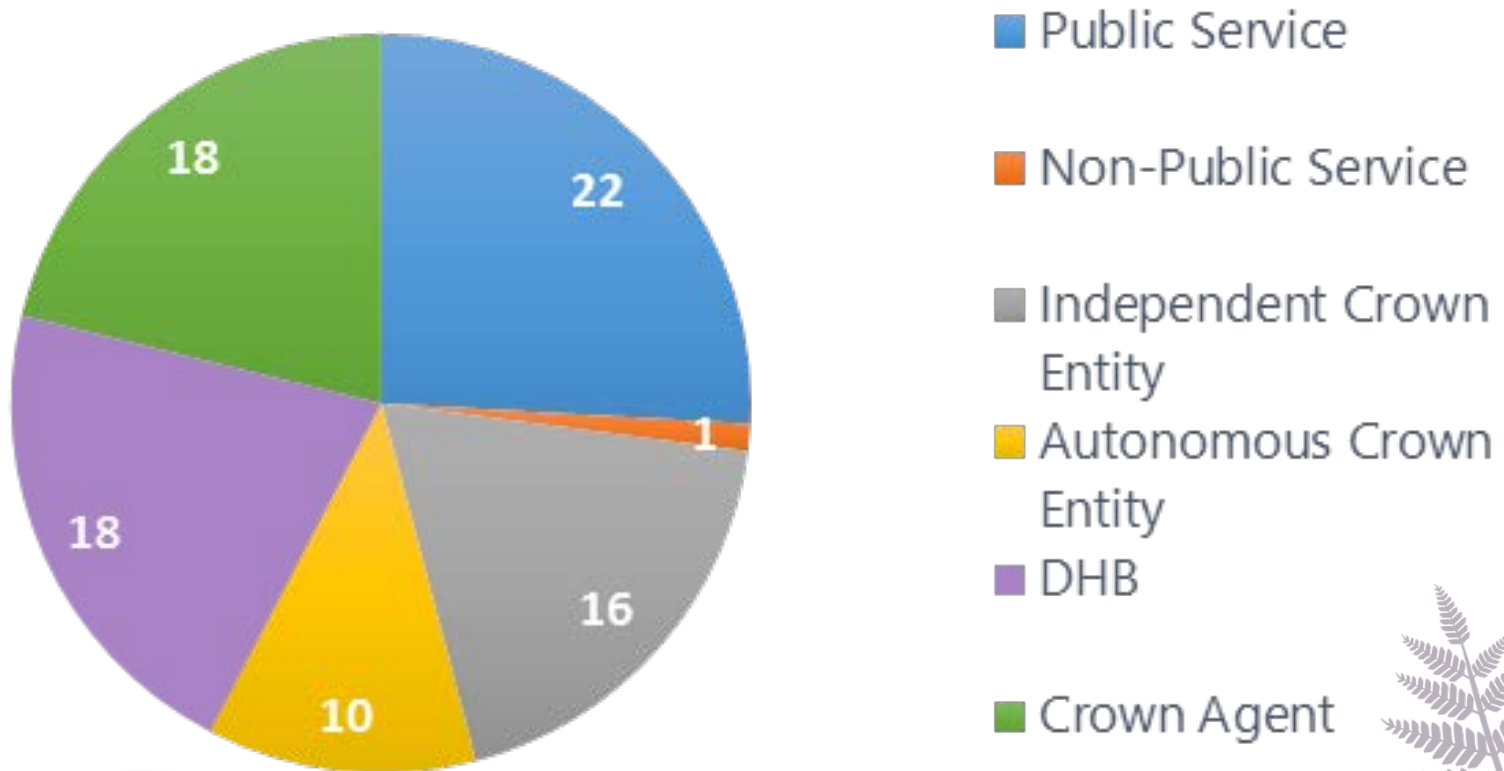
OIA Forum – 23 November 2017



# Learning needs survey

- A total of 85 agencies responded to the survey (76.6% return rate).

## Distribution of Participants



# Key Findings

- There is strong demand for guidance on the OIA:
  - Free and frank advice (58 agencies) (*in progress*)
  - Releasing officials' names (49) (*planned*)
  - Substantial collation and research (46) (*released*)
- Special topic workshops in greatest demand were:
  - Preparing an internal proactive release policy and procedures (49 agencies) (*workshop in December*)
  - Building proactive release into the policy process (36)



# Key Findings cont.

- Agencies' responses on learning and development signal a need for improvement across the system
- Most common forms of training are:
  - on-the-job learning with experienced colleagues or managers (used by approximately 75% of agencies)
  - coaching/mentoring (used by 50% of agencies).
- A third of agencies use instructor-led or on-line learning for both staff routinely dealing with OIA requests and agency staff in general.
- Smaller agencies in particular have requested more assistance in this area.



# L&D response

- Investigating on-line OIA training module which agencies can adapt
- Developing material on the Official Information Act for induction purposes



**Questions?**

