



PLANNING FOR OIA STATISTICS COLLECTION

January to June 2026 Reporting Period

This document provides details for agencies regarding the next Official Information Act 1982 (OIA) statistics release, which will cover the period from 1 January to 30 June 2026.

Key dates

- Monday 20 July – responses due back from agencies
- Tuesday 4 August – statistics sent for agencies to verify
- Tuesday 11 August – final changes due from agencies
- Thursday 10 September – scheduled publication date

Agencies included in this collection

This collection applies to agencies whose OIA statistics are published by Te Kawa Mataaho Public Service Commission (the Commission). It includes departments and statutory Crown entities subject to the OIA.

Summary of Questions

Section 1 - Agency name and contact details

Questions 1-6

These questions collect your agency's name and contact details.

Section 2 - Requests completed, published, extended, transferred or refused

Question 7: How many OIA requests were completed by your agency between 1 January to 30 June 2026?

This statistic counts requests completed during the reporting period. An OIA request is any request received and logged as an OIA request, including requests later transferred to another agency. A request should be logged when it requires consideration under the OIA. A request is completed when no further action is required to be taken, other than responding to an Ombudsman complaint. It includes requests transferred in full and excludes withdrawn requests.

Question 8: How many of the completed OIA requests did not meet the legislated timeframe (recognising the legislated timeframe can include extensions)?

This statistic is used to calculate and publish the number and percentage of OIA requests completed within the legislated timeframe. The raw statistic will not be published. Count a request as late if the decision was communicated after 20 working days or after the extended deadline. The number completed within the timeframe are the completed requests minus late decisions. The percentage will be published to one decimal place.

Question 9: How many responses to OIA requests were published on your agency's website between 1 January to 30 June 2026? This statistic will be published as the number of OIA responses published on your agency's website.



Question 10: How many OIA requests completed by your agency between 1 January to 30 June 2026 were extended?

This statistic will be published as the number of completed OIA requests extended under section 15A of the Act. Count requests completed during the reporting period, whether or not the extended timeframe was met. Count each request once, even if it was extended more than once.

Question 11: How many OIA requests completed by your agency between 1 January to 30 June 2026 were transferred in full?

This statistic will be published as the number of OIA requests transferred in full. Count full transfers completed during the reporting period. For partial transfers, the receiving agency counts its part as a new OIA request, and the transferring agency counts the remaining part as an OIA request.

Question 12: How many OIA requests completed by your agency between 1 January to 30 June 2026 were refused in full?

This statistic will be published as the number of OIA requests refused in full. Count requests refused under one or more section 18 reasons. Include those requests where all information was withheld under sections 6, 7 or 9, as these are treated as refusals under section 18(a). Also do include those requests where all information was withheld under section 10, as these are treated as refusals under section 18(b).

Question 13: Would you like to provide a comment or breakdown of refusals reported in question 12, such as specific section 18 reasons?

This is a Yes/No question. If you answer “Yes”, you can complete Section 3. If you answer “No”, you will skip Section 3 and move to Section 4. Use the text field to explain or break down your response to question 12, including the number or proportion of refusals under section 18 reasons.

Section 3 – Refusals breakdown

Questions 14-21: These questions allow you to comment on refusals and provide a breakdown by OIA section, where relevant.

Section 4 - Average time to complete, complaints, proactive release

Question 22: What was the average (i.e. mean) number of working days to respond to the OIA requests completed between 1 January to 30 June 2026?

This statistic will be published as the average number of working days to respond to OIA requests completed during the period. Calculate the mean to at least one decimal place. Include those requests answered within 20 working days, extended requests completed within the extended timeframe, and requests answered outside legislated timeframes.

Question 23: What was the median number of working days to respond to the OIA requests completed between 1 January to 30 June 2026?

This statistic will be published as the median number of working days to respond to OIA requests completed during this period. This includes both extended requests where the requested was



completed within the extended timeframe, and requests that were responded to outside legislated timeframes.

Question 24: How many OIA complaints were notified by the Ombudsman to your agency between 1 January to 30 June 2026?

This statistic will be published by the Commission as the number of Ombudsman complaints notified to the agency during the period. Complaints notified by the Ombudsman includes a count of notifications of formal investigations, even if the complaint is subsequently withdrawn or the findings are in favour of the agency. It does not need to include counts of informal enquiries by the Ombudsman regarding particular requests which may be resolved without investigation. Notes accompanying the statistics will make clear that some of the complaints notified may relate to requests from previous periods.

Question 25: How many OIA final opinions were formed by the Ombudsman against your agency, where the agency was found deficient, between 1 January to 30 June 2026 (including those received during the period that relate to requests from previous periods)?

This statistic will be published as the number of final opinions issued by Ombudsman against the agency during the period where a deficiency was identified. Final opinions against the agency count only in those cases where the Ombudsman completes a formal investigation and reports that the agency was deficient in its handling of an OIA request. Final opinions can contain the outcomes of multiple grounds for complaint. Each one is separately recorded in the Ombudsman's complaints data and should be reported individually in your agency's reported statistics (i.e. on each complaint ground where a deficiency was found, as opposed to each case). Notes accompanying the statistics will make clear that final opinions against the agency may relate to requests handled in previous periods.

Question 26: Please provide the URL/web address to the page used by your agency to publish OIA responses.

This address is used to update a database of proactive release locations across government. If your agency does not publish OIA responses, or publish them in a centralised location, please inform us in the text box.

Question 27: Please provide the URL/website link to the page used by your agency to publish Cabinet papers.

This address is used to produce a database of proactive release locations across government. If your agency does not produce Cabinet papers, or does not publish them in a centralised location, please inform us in the text box available.