



Please read the accompanying nomination guidelines before completing this form.

Section 1 – Agency contact details

Agency key contact

| | | |
|---------------|--------------|---------|
| Title | First Name | Surname |
| Role/Agency | | |
| Work Phone | Mobile Phone | |
| Email Address | | |

Section 2 – Information about nominee

| | | |
|---------------|--------------|---------|
| Title | First Name | Surname |
| Role/Agency | | |
| Work Phone | Mobile Phone | |
| Email Address | | |

Section 3 – Nomination details

How does the nominee demonstrate outstanding spirit of service?

Maximum 500 words.

Section 3 – Nomination details continued

How does the nominee demonstrate outstanding spirit of service?

Maximum 500 words. (continued from previous page)

Chief executive's endorsement

People awarded the Public Service Commissioner's Commendation for Frontline Excellence should exemplify the highest standards of integrity.

I support this nomination and confirm that I am not aware of any integrity issues that could bring the public service into disrepute should this nomination be successful.

Chief executive
signature

Date

Section 3 – Nomination details

Please complete the section below to describe why this person is being nominated.

Te Kawa Mataaho
Public Service Commission
Level 10, Reserve Bank of New Zealand
(RBNZ) Building
2 The Terrace
PO Box 329
Wellington 6140

OR

Email: awards@publicservice.govt.nz

Next Steps

Nominees who are selected to receive the commendation will be contacted, advised they have been nominated and selected, and asked whether they wish to move forward to the final stages. If yes, they will be asked to complete a sounding form to confirm their acceptance and consent to further integrity checks, including of their HR file.

Chief executives or board chairs who have submitted nominations will be advised of the outcome after the recipient has confirmed whether or not they would like to move their nomination forward.

If the nominee does not wish to accept the commendation, the information collected in relation to the entry will be held securely, and managed in line with Te Kawa Mataaho's Disposal Schedule.

The purpose of the integrity checks is to ensure the recipients demonstrate the highest standards of integrity and kaitiakitanga.