



7 August 2020

[Redacted]

Dear [Redacted]

Official Information Request
Our Ref: SSCOIA 2020/0065

I refer to your official information request received on 3 August 2020 where you requested permission to access the following file at archives:

“R1004805, AAFH 785 W4499/103, 24/0/12/62, V1, Staff - Departmental Establishments - Re-deployment Establishments: Surplus Staff for Transfer to Other Departments - Ministry of Womens Affairs, 1987-88.”

On the 3 August 2020 in our email to you, we advised that the file you have requested is locked down until 2058. We also enquired as to what information you were looking to obtain from this file. In response, you advised that you were interested in any information about the Ministry and/or Te Ohu Whakatupu structure or staffing policies.

We have reviewed the file and found that it contains two letters. The first letter is about the compilation of a staff deployment manual; however, the manual isn't included, and the second letter is a personal letter which contains private and confidential information to the individual about their employment.

Please find listed in the below table, the two documents contained in the file.

Item	Document Description	Decision
1	Letter dated 16 February 1988	Withheld (out of scope)
2	Letter dated 5 March 1987	Withheld under section 9(2)(a)

We are therefore refusing your request for access to this file under section 18(e) of the official information act on the grounds that the information requested is not contained in this file.

If you wish to discuss this decision with us, please feel free to contact Ministerial.Services@ssc.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the State Services Commission's website.

Yours sincerely

Nicky Dirks
Managing Principal – Ministerial Services
State Services Commission

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