



11 December 2019

Dear [REDACTED]

**Official Information Request**  
**Our Ref: SSCOIA 2019-0257**

I refer to your official information request received on 13 November 2019 for:

*"a breakdown of agency FTE by business units"*

Please find attached an excel data sheet for a breakdown of agency FTE by business units as of 30 June 2019.

Departments are organised differently according to the requirements of their functions and responsibilities. This means that departments' business units are not usually comparable in terms of business groupings or the roles of staff in each unit. Further information on the type of staff roles by department is available on the SSC website via the Public Service Workforce Data release: <https://ssc.govt.nz/resources/2019-workforce-data-published/>

If you wish to discuss this decision with us, please feel free to contact [Ministerial.Services@ssc.govt.nz](mailto:Ministerial.Services@ssc.govt.nz).

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) [and enclosed documents] on the State Services Commission's website.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Nicky Dirks'.

Nicky Dirks  
**Managing Principal – Ministerial Services**  
**State Services Commission**