



Te Kawa Mataaho
Public Service Commission

19 April 2021

9(2)(a) privacy

Dear 9(2)(a) privacy

Official Information Request
Our Ref: OIA 2021-0029

I refer to your official information request received on 30 March 2021 for:

“Please supply the following information under the Official Information Act (OIA):

- *Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the Official Information Act 1982?*
 - *If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling requests?*
 - *If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests?*

In the 12 months from 01 January 2020 to December 31, 2020:

- *How many requests for information under the Official Information Act did your organisation receive?*
 - *Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?*
 - *In how many of these, did the requestor pay the required charge for supplying of information?*
 - *In total, how much did your organisation receive in payments for supplying information under the OIA?*
 - *What were the largest 10 amounts paid by requestors in charges for fulfilling OIA requests?”*

On 9 April 2021 we contacted you and discussed that we report on the number of Official Information Requests (OIA) we receive in our Annual Review reported on a financial year rather than calendar year.

We also advised that other statistics reported on a six-monthly basis on our website, were the number of OIA requests completed rather than received.

You confirmed that you were interested in the number of OIA requests received rather than completed and confirmed that if we did not hold the data for the calendar year period, you would be happy to receive the information requested for the financial year period.

Information being released

Te Kawa Mataaho Public Service Commission (the Commission) follows the Ministry of Justice's guidelines on charging for Official Information Act requests, which can be found on our website at the link provided in the table below.

For the 2019/20 financial year, none of the OIA requests received by the Commission incurred any charges for the requestors and no requests were declined on the basis of needing to charge.

The Commission reports on the number of OIA requests received on a financial year basis in our Annual Review which can be found on the Parliament NZ website at the link provided for in the table below. We are therefore refusing this part of your request under section 18(d) of the Official Information Act 1982 on the grounds that the information requested is publicly available.

Item	Document Description	Website address
1.	Ministry of Justice charging guidance for OIA requests	Charging guidelines for OIA requests New Zealand Ministry of Justice
2.	Annual Review	2019/20 Annual Review of Te Kawa Mataaho the Public Service Commission

If you wish to discuss this decision with us, please feel free to contact Ministerial.Services@publicservice.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission's website.

Yours sincerely



Nicky Dirks
Managing Principal – Ministerial Services
Te Kawa Mataaho Public Service Commission